

EMERGENCY PREPAREDNESS COMMISSION

May 21, 2015

I. CALL TO ORDER

Meeting was called to order at 7:00 p.m.

Present: Mike Berryhill, Don Clendenin, Nasir Lalani, Stephen Strauss, Tim Howard, Betty Reutter, Jonathan Nakapalua, Mercedes Albana, Christine Tran, Roger Silviera

Excused:

Absent:

Liaison: Marsha Grilli

Staff: Sean Simonson

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES

Motion: Howard

Second: Reutter

Abstain: Berryhill

Ayes: All

IV. PUBLIC FORUM

None

V. ANNOUNCEMENTS/CORRESPONDENCE

- Amateur radio Class, June 6, 8:00 am – 5:00 pm
- Commission Recognition Brunch: well received, EPC had the most senior members
- Commissioners who need pictures on page please get the to Sean/Eliren

VI. APPROVAL OF AGENDA

Motion to Approve: Howard

Second: Strauss

Ayes: All

VII. PRESENTATIONS: NONE

VIII. STAFF REPORT:

- A. SAFE UPDATE: just finished training and practical class at Randall cache (Part 2). Part 3 is on July 22, "Into the Neighborhood"

IX. NEW BUSINESS:

- A. EPC Terms Expiring, June 2015: Berryhill, Chua, Lalani, Nakapalau, Tran: **ACTION ITEM**: send email to the Mayor to request to be reappointed.
- B. Promote SAFE Training on August 1, 8 & 15: approx. 4-5 in online sign up. Minimum class size is less than 8, max of 34. **ACTION ITEM**: Chua to get in touch with Maribel Valdez to get in touch with the school district. Advertise on the Facebook page. Advertise at the International BBQ. Clendenin to create the flyer, send to Chua, hardcopies for International BBQ.

- C. Milpitas National Night Out, August 6: Promote SAFE, EPC and ARES RACES, July meeting to get the sign up list. Pending on the City for neighborhood list distribution. Mark calendars.

IX. UNFINISHED BUSINESS:

- A. Staffing EPC Booth and Food Festival (Sunday, 10:00 – 6:00 pm): filling shifts, request flyers through ready.gov for emergency information, wear EPC shirts and badge.
- B. By-laws Update: posted to the June 16 Council meeting, send OES Simonson info you want included in the PowerPoint presentation.
- C. EPC Budget: City Council is giving each commission \$1,000, effective July 1.
- D. Adopt-A-Highway: REMOVE FROM AGENDA

X. ONGOING/UPDATES

- A. EPC Flyers at City Facilities (Lalani & Albana): ongoing, no update. ACTION ITEM: Howard to email Albana and Lalani the FEMA site to order flyers.
- B. Map Your Neighborhood (MYN): Pending on sign off from Fire Chief. ACTION ITEM: Clendenin to develop pilot program targeting a small neighborhood. MYN authorization document currently under the review of the Fire Chief, OES Simonson to follow up.
- C. Personal Emergency Plan (PEP) (Reutter): in editing, ongoing
- D. SAFE Program Advancements Website (Reutter): ongoing, no update
- E. Community & Faith based Organizations (Lalani & Clendenin): Lalani reached out to one faith based communities and he was allowed to speak to them. The group he met with had Focus USA information, ACTION ITEM: get copies and send to group.
- F. Social Media (Silviera): ACTION ITEM: Add SAFE flyer to city webpage, Berryhill to reachout to Polanski for FB Password.
- G. Traffic Statistics Update to be requested
- H. Emergency Preparedness Resource Website: ongoing

XI. FUTURE ITEMS

- A. Brainstorming for future drills scenarios: ongoing, look to future school events, Sunnyhills hosting an event, Sunnyhills Halloween event.

XII. ADJOURNMENT

The meeting was adjourned at 8:22p.m.